

## **PUBLIC NOTICE OF THE OPENING OF AN INTERNATIONAL SELECTION PROCEDURE FOR A PHD HOLDER POSITION UNDER ARTICLE 23 OF DECREE-LAW No. 57/2016, OF AUGUST 29, WITH THE AMENDMENTS OF LAW 57/2017, OF 19 JULY AND COMPLEMENTARY LEGISLATION**

### **PREAMBLE**

In the light of the favorable opinion of the Management Council, at the meeting of July 24, 2018, and by order of the Rector of ULisboa on August 16 of 2018, the Institute of Social and Political Sciences (ISCSP) opens an international selection procedure for two doctoral positions to carry out Scientific Research and Teaching activities in the scientific area of Anthropology, under a contract of employment in public functions for a fixed term, for a period of three years, for the exercise of research and teaching activities.

The selection procedure is brought under the terms of Article 23 of Decree-Law no. 57/2016 of 29 August, in particular taking into account the research fellowships with the references SFRH/BPD/87847/2012 “Sociozoologic scales under perspective: the Portuguese, Guinean-Bissau and Cape Verdean Cases” and SFRH/BPD/73631/2010 “The importation and knowledge of African Primates in Europe during Renaissance: an historical and archaeozoological review focusing on the role of Portugal”, developed on Centre for Public Administração and Public Policies (CAPP).

### **1 - APPLICABLE LEGISLATION**

- a) Decree-Law no. 57/2016, of 29 August, which establishes a system for the hiring of doctoral candidates designed to encourage employment in the fields of science and technology in all areas of knowledge (RJEC), in the wording conferred on it by Law 57/2017, of 19 July, taking into account also the provisions of Regulatory Decree 11-A/2017, of 29 December 2017;
- b) The general Law on Employment in Public Service (Lei Geral do Trabalho em Funções Públicas - LTFP), approved as an annex to Law 35/2014 of 20 June 2014, and subsequent amendments.

### **2 – JURY**

In accordance with article 13 of the RJEC, the jury of the selection procedure is composed as follows:  
President: Full Professor Manuel Augusto Meirinho Martins, President of Institute of Social and Political Sciences;

Vowel: Associate Professor Maria Celeste Gomes Rogado Quintino, Institute of Social and Political Sciences;

Vowel: Associate Professor Paulo Alexandre Castro Seixas, Institute of Social and Political Sciences;

Vowel: Associate Professor Maria de Fátima Calça Amante, Institute of Social and Political Sciences;

Vowel: Assistant Professor Irene de Assunção Raposo Rodrigues, Institute of Social and Political Sciences.

### **3 – WORKPLACE**

The workplace is located at the Institute of Social and Political Sciences, Rua Almerindo Lessa, 1300-663, Lisboa.

### **4 - REMUNERATION**

The monthly remuneration to be awarded is as provided in clause 1 of article 5 of the Regulatory Decree 11-A/2017 of 29 December 2017, corresponding to level 33 of the consolidated table of remuneration,

as approved by Government Order 1553-C/2008 of 31 December 2008, being 2,128.34 Euros, without prejudice to the provisions of clause 3 of article 5 of said Regulatory Decree.

## **5 – TERMINATION OF THE SELECTION PROCEDURE**

Considering the funding regime for contracts awarded on this selection procedure, this selection procedure and its funding will terminate, if the fellow who gave rise to this process does pursue his or her application for the position.

## **6 – CONTRACT TERM**

The contract is established for a period of three years, automatically renewable for periods of one year up to a maximum period of six years unless:

- a) The Institute's scientific body proposes to terminate it on the basis of an unfavorable evaluation of the work carried out by the doctorate, according with the regulations in force in the contracting school, which must be communicated to the interested party up to 90 days before the term of the initial contract or renewal in progress;
- b) By application of any of the extinction causes in article 289 of the LTFP;
- c) The public employer, or the employee, communicates in writing, up to 30 days before the contract or renewal of the contract expires, the will to not renew it, with the consequent expiration of the employment contract following this notice.

## **7 - OPPONENTS**

- 7.1. To the selection procedure may be opponents national, foreign and stateless candidates who hold a doctoral degree in a branch of knowledge or specialty that covers the scientific area of anthropology or related scientific area, as well as those to whom, in pursuant to Decree-Law no. 341/2007, of October 12, regulated by Portaria no. 227/2017, of July 25, all rights have been recognized inherent to the degree of Doctor, or to whom, in accordance with Decree-Law no. 283/83 of June 21, equivalence or recognition has been granted to the degree of Doctor and they are still holders of a scientific and professional curriculum that reveals an adequate profile to the activity to be developed.
- 7.2. The equivalence, recognition or registration of the doctoral degree must be obtained by the end of the deadline for submission of applications, in cases where the candidate has obtained the PhD degree abroad.

## **8 – FORMAL PROCEDURE FOR APPLICATIONS**

- 8.1. The applications shall be submitted using the application form, available at the website of the Institute of Social and Political Sciences, dully addressed to the President of the Institute, mentioning the identification of this notice, full name, number and date of identity card, or civil identification number, tax identification number, date and place of birth, profession, residence and contact address, including e-mail address and telephone contact.
- 8.2. In the application form, the candidate must indicate his/her consent so that communications and notifications in the context of this selection procedure can be made by e-mail, to the electronic address indicated in the application.
- 8.3. The application shall be accompanied by documents proving the conditions laid down in point 7 for admission to this selection procedure, in particular:
  - a) Copy of the Certificate or Diploma;
  - b) PhD thesis or equivalent document(s) that determined the award of this academic degree;
  - c) Detailed *curriculum vitae* and structured according to the items in points 11 and 13, with the addition of a copy of the works that the candidate considers most relevant to each of the items in points 11 and 13;

- d) Scientific project, about the development of research activities in the thematic area of the "Society, Communication and Culture" group of the Centre for Public Administration and Public Policies, with a special focus in the area of Biological Anthropology, with the objectives of developing research projects, the publication and dissemination of results at national and international level;
  - e) Other documents that the applicant justifies as relevant to the analysis of his application.
- 8.4. The candidates should send the documents referred to in 8.1 and 8.3, in PDF format, to the e-mail address issued up to the last day of the selection procedure opening date (research@iscsp.ulisboa.pt), which is set in thirty working days after publication of this Notice in *Diário da República*, on the Public Employment Exchange (Bolsa de Emprego Público) and the website of the Institute and FCT, IP, in the Portuguese and English languages.
- 8.5. Any candidate may, based on the impossibility or technical difficulty in sending by e-mail any of the documents referred to in 8.1 and 8.3, deliver them in physical form, respecting the above mentioned deadline, by registered mail with notice of receipt to the postal address Rua Almerindo Lessa, Campus Universitário do Alto da Ajuda, 1300-663 Lisboa, addressed to the Gabinete de Apoio Jurídico, or by hand in the Serviços Gerais e Expediente of ISCSP. If the candidate's reasons for submitting documents in physical form are not accepted, the President of the Jury shall grant the candidate an additional 5 working days to submit them in digital format as well.
- 8.6. The application and the documentation can be submitted in Portuguese or English, although the President of the Jury, if a member does not speak Portuguese, may request that, within a reasonable time, the candidate, translation into English of a document previously submitted in Portuguese.

## 9 - EXCLUSION OF CANDIDATES

By decision of the President of the Institute of Social and Political Sciences, candidates who do not comply with the provisions of section 8 shall not be admitted to the selection procedure, and candidates who do not submit the application using the form, or do not deliver all documents referred to in points 8.3 (a) to (d), or that they present them illegibly, incorrectly completed, or invalid. It shall also be entitled, if there is any doubt, and for the purposes of admission to the selection procedure, to require any candidate to present supporting documents relating to his statements.

## 10 - APPROVAL ON ABSOLUTE MERIT

- 10.1. The Jury will deliberate on its approval or rejection on absolute merit, by a justified nominal vote and not admitting any abstentions.
- 10.2. It is considered approved in absolute merit the candidate who obtains a favorable vote of more than half of the members of the jury.
- 10.3. Will be approved in absolute merit the candidates that have a scientific and curricular path relevant to the scientific area(s) of the selection procedure and taking into account their suitability to the additional weighting criteria identified in Section 14.
- 10.4. The unfavorable vote for approval in absolute merit may also be justified by failure to comply with the following circumstance: that the Scientific Project prepared by the candidate is shown to be clearly insufficient and disqualified from the scientific area(s), suffering from serious inaccuracies or not supported by the candidate's previous work.

## 11- SELECTION PROCESS

Under the terms of article 5 of the RJEC, selection will be carried out by evaluation of the scientific and curricular path of the candidate(s). The evaluation of the scientific and curricular course focuses on relevance, quality and actuality:

- a) The scientific, technological, academic, cultural or artistic production of the last five years deemed more relevant by the candidate;

- b) The activities of applied or practice-based research developed over the last five years and considered to be of greatest impact by the candidate;
- c) The activities of extension and dissemination of knowledge developed in the last five years, namely in the context of the promotion of culture and scientific practices considered by the candidate to be of greater relevance;
- d) The activities of management of science, technology and innovation programs or the experience in observing and monitoring the scientific and technological system or higher education, in Portugal or abroad.

## 12 - SUSPENSION

The period of five years referred in the previous section may be increased by the jury, at the request of the candidate, when substantiated and documented evidence of suspension of scientific activity for socially protected reasons, namely for reasons of license parenting, prolonged serious illness, and other situations of unavailability for work legally protected.

## 13 – EVALUATION CRITERIA

Evaluation criteria are those set out in this number, with the constant Section 14, and with particular relevance to the *curriculum vitae* and contributions that the candidate considers more relevant on the last five years:

13.1. Quality of scientific, technological, cultural or artistic production, considered more relevant by the candidate, and relevant to the project to be developed. Weighting: 35% considering:

- i) Scientific publications: a parameter that takes into account the books, book chapters, articles in scientific journals and in international conference proceedings of which the candidate was author or co-author, considering:
  - its nature;
  - its impact;
  - the scientific / technological level and innovation;
  - the diversity and multidisciplinary;
  - the international collaboration;
  - the importance of contributions to the advancement of the current state of knowledge;
  - the importance of the works selected by the candidate as being more representative, in particular as regards their contribution to the development and evolution of the scientific area for which the procedure is open.
- ii) Recognition by the international scientific community: a parameter that takes into account:
  - awards from scientific societies;
  - editorial activities in scientific journals;
  - participation in editorial bodies of scientific journals;
  - coordination and participation in program committees of scientific events;
  - invited lectures at scientific meetings or other institutions;
  - participation in scientific societies of competitive admission and other similar distinctions.
- iii) Coordination and participation in scientific projects: a parameter that takes into account the participation and coordination of scientific projects by the candidate, subject to competitive bidding, considering:
  - the territorial scope and its size;
  - the technological level and the importance of the contributions;
  - the innovation and diversity.
- iv) Dynamization of scientific activity: a parameter that takes into account the capacity for coordination and leadership of research teams demonstrated by the candidate.
- v) Accompaniment and supervision of students, trainees and research fellows: a parameter that takes into account the supervision of PhD students, master's students and undergraduate students, trainees

and research fellows taking into account the number, quality, scope and scientific/technological impact of the resulting publications, thesis, dissertations and final course papers, distinguishing especially the awarded works and the international recognition.

13.2. Applied research activities, or practice based, considered to have the greatest impact by the candidate, and relevant to the project to be developed. Weighting: 25% considering:

i) Vocational training and lifelong learning actions: a parameter that considers the participation and coordination of technological training actions aimed at citizens, businesses and the public sector, considering their nature, technological intensity and results achieved.

13.3. The activities of extension and dissemination of knowledge, particularly in the context of the promotion of culture and scientific practices, considered of greater relevance by the candidate, and relevant to the project to be developed. Weighting: 30% considering:

i) Publications of scientific and technological dissemination: a parameter that takes into account the articles in journals and national conferences and other publications of scientific and technological diffusion, considering its professional and social impact.

ii) Services to the scientific community and society: a parameter that considers the participation and coordination of scientific and technological dissemination initiatives and considering the nature and the results achieved by them when carried out together:

- scientific community, in particular by the organization of congresses and conferences;
- of the media;
- companies and the public sector.

13.4. Contribution in activities of management of science, technology and innovation programs, or of the experience in the observation and monitoring the scientific and technological or higher education systems, in Portugal or abroad, and relevant for the project to be developed. Weighting: 10% considering:

i) Positions in the university bodies, school, or research unit: a parameter that takes into account the nature and responsibility of the position.

## **14 – EVALUATION CRITERIA WEIGHTING**

In weighting the evaluation criteria listed in numbers 13.1 to 13.4 of the previous section, each member of the jury may consider the following additional parameters under the following conditions:

- a) Relevance and quality of the proposed scientific project, focusing on the development of research activities in the thematic area of the "Society, Communication and Culture" group of the Centre for Public Administration and Public Policies, with a particular focus on Biological Anthropology, as objectives the development of research projects, the publication and dissemination of results at national and international level;
- b) Contribution to the development and evolution of the themes of Biological Anthropology and the scientific area in which the selection procedure is open.

## **15 – RESULTS PRESENTATION SESSION**

The jury may decide to select up to five candidates approved with absolute merit who will be called upon to hold a session to present the results of their research, following which the jury members should stimulate an open debate on their content and innovative character. This presentation session does not constitute a selection method and is not classified, aiming merely at obtaining clarifications or explanations of elements contained in the curricula of the candidates.

## **16 - ADDITIONAL ELEMENTS**

The jury, whenever it deems necessary, may request the presentation of supporting additional documents of the candidate statements, relevant to the analysis and classification of the application.

## **17 - CLASSIFICATION OF CANDIDATES**

- 17.1. Each member of the jury assign a classification to each of the candidates in each evaluation criterion, on a scale of 0-100, ordering the candidates according to their classification of the partial scores assigned to each evaluation criterion, and taking into account the weighting assigned to each parameter.
- 17.2. The candidates are ordered through the application of the successive voting method set forth in section 3 and following of article 20 of the Regulamento Geral de Concursos da ULisboa, published by Order No. 2307/2015, on March 5<sup>th</sup>.
- 17.3. The jury shall decide by an absolute majority, with no abstention.
- 17.4. The final classification of each candidate (a) is that corresponding to his or her ordination resulting from the application of the method referred to in point 17.2.
- 17.5. The jury meetings are recorded in minutes, which contain a summary of what has occurred in them, as well as the number of votes awarded by each member and respective reasoning being provided to the candidates when requested.

## **18 - HOMOLOGATION**

The final deliberation of the jury is approved by the Rector of ULisboa, and it is the responsibility of the President of ISCSP to conclude the respective contract.

## **19 – FALSE STATEMENTS**

The false statements made by the candidates will be punished according to the law.

## **20 – DISCLOSURE OF FINAL RANKING LIST**

The list of candidates admitted and excluded as well as the final classification list will be posted at Rua Almerindo Lessa, Campus Universitário do Alto da Ajuda, published on the electronic page of the Institute of Social and Political Sciences, being the candidates notified by e-mail with receipt of delivery of the notification, without prejudice to the provisions of articles 110 to 114 of Código do Procedimento Administrativo.

## **21 – PUBLIC HEARING**

Once notified, candidates will be asked to reply within 10 days. The final decisions of the jury will be taken within 90 days of the deadline for application submissions.

## **22 – FINAL DISPOSITIONS**

- 22.1. The present selection procedure is aimed solely at filling the position indicated in this Notice, and may be cancelled up to the moment when the list showing the final ranking of the candidates is approved. It will cease when the employment position has been filled.
- 22.2. Non-discrimination and equal access policy: The Institute of Social and Political Sciences actively promotes a policy of non-discrimination and equal access, so that no candidate can be privileged, benefited, disadvantaged or deprived of any right or exemption from any duty due to, inter alia, ancestry, age, sex, sexual orientation, marital status, family situation, economic situation, education, social origin or condition, genetic heritage, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological beliefs and trade union membership.

22.3. Under Decree-Law no. 29/2001, of February 3, handicapped candidates take preference in equal classification, which prevails over any other legal preference. Candidates must declare their respective degree of disability, the type of disability and the means of communication / expression to be used in the selection process, in accordance with the above-mentioned diploma.

22.4. The signature of the contract resulting from this selection procedure is subject to acceptance by the FCT of the costs associated with it as being eligible for funding by the FCT, and to signature of the respective addendum to the programme contract between the Institute and the FCT.

INSTITUTE OF SOCIAL AND POLITICAL SCIENCES, July 25 of 2018

THE PRESIDENT,  
Professor Manuel Meirinho Martins