

Ulisses



UNIVERSITY OF LISBON
INTERDISCIPLINARY STUDIES
ON SUSTAINABLE ENVIRONMENT AND SEAS



Application guide



unite!

University Network for Innovation,
Technology and Engineering

U LISBOA

UNIVERSIDADE
DE LISBOA



Co-funded by the
Erasmus+ Programme
of the European Union

Welcome to ULisses

Before you start the application procedure, we highly recommend that you have the following documents digitally available, as you will need to include them in your application:

- short CV;
- motivation letter (one page);
- transcript of your academic records (an unofficial version will be accepted).

If applicable, provide also:

- language certificate(s) as a proof of your proficiency in English or confirmation of participation in an English course;
- certificate of bachelor / master degree;
- proof of relevant experience and skills (extracurricular activities, work experience...).

To submit your online application, go to:

<https://ulisses.ulisboa.pt/en/info/application>

After clicking on “Apply Now” button, you will be redirected to the ULisboa application platform. The application procedure includes the following steps:

Step 1

You are requested to create an account. You have to provide the following information:

- full name;
- date of birth;
- type and number of *ID* document;
- gender;

- country;
- telephone number;
- email;
- a password to be used in the application procedure.

Step2

After the creation of the account for the application process, you will receive an email with the username to be used (together with the password you have defined in the previous step). Those will be your credentials whenever you want to login to the application platform.

Step 3

Login to the application platform using the username sent by email and the password defined by you. Then fill in the following tabs:

1. Acceptance of conditions

You will be asked whether you accept to be notified by email during the application process and if you authorize the use of your data for statistical purposes.

2. Personal Information

Some information is already filled in. However, you will have to give some more specific information such as: marital status, expiration date of your identification document, taxpayer number (if you are not from Portugal, please use 999999990), place of birth and address.

3. Academic Information

In this tab, you´ll be asked about:

- your home university;
- the course you are enrolled in;
- your proficiency in English.

4. Uploading documents

Uploading all required documents is the last step before you submit your application:

Mandatory documents:

- a short CV;
- your motivation letter;
- the transcript of your academic records (an unofficial version will be accepted).

Additional documents:

- language certificate(s) as a proof of your proficiency in English or confirmation of participation in an English course;
- certificate of bachelor/master degree
- proof of relevant experience and skills (extracurricular activities, work experience...)

If you have any questions regarding the application procedure, please contact us:

Luís Tinoca & Joana Soares, ULisses Coordination, info@ulisses.ulisboa.pt

Lisboa, 24th January 2022